

Breast Cancer Research Program Meeting Minutes
October 23, 2023
Zoom Call

Members Present: Phyllis Howard, Svetlana Popova, Salma Shariff-Marco, Svasti Haricharan, Hisashi Tanaka, Kelly Shannahan, Bryan Goldner, Thomas Jascur, Christopher Clinton Conway, Lori Petitti, Barbara Perry, Erika Bell

Members Absent: Sharon Pitteri, Clara Omogbai, Rati Fotedar,

Staff: Katherine McKenzie, Lisa Minniefield, Mhel Kavanaugh-Lynch, Senaida Poole, Sharima Rasanayagam

I. Call to Order: Erika called the council to order at 10:05am and initiated introductions.

II. Conflict of Interest Agreements: Mhel gave an overview of the RGPO Confidentiality/COI Agreement highlighting the most pertinent information. The members were asked to read, sign, and scan their forms and send them to Lisa prior to this meeting. All members need to renew the agreement annually. Mhel encouraged the members to contact her with any questions.

III. California Specific Programmatic Review Criteria: Katie provided a high-level overview of the programmatic review process. Erika then presented the committee's recommendation to revise the programmatic review process to add the specific review criteria to the CBCRP IDEA, Translational Research and Community Research Award application materials.

MOTION: Phyllis moved (Barbara seconded) to approve the committee's recommendation. The motion passed unanimously.

IV. 2023-2024 Council Activities: Katie provided a brief summary on upcoming council activities for 2023-2024.